



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF EXAMINERS OF PSYCHOLOGISTS

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: DPR.DELAWARE.GOV
EMAIL: customerservice.dpr@state.de.us

REQUEST FOR APPROVAL OF CONTINUING EDUCATION

Enter Name and Address of Contact to Whom Response Should Be Mailed:

INSTRUCTIONS

When to Submit

Complete this form to request Board approval of an organized educational activity intended to fulfill the continuing education (CE) requirements for maintaining a Psychologist license or Psychological Assistant Registration in Delaware. Delaware licensees or program providers may submit a request. Requests may be submitted either before or after the program. However, if the program is not approved, the applicant will be notified and no CE credit given.

The Delaware Board pre-approves activities sponsored or approved by the organizations listed below:

- American Psychological Association (APA)

If an organization listed above has approved this program, STOP. You do not need to submit this form.

For full information about CE requirements, see the Board's [Rules and Regulations](#):

Documentation Required

- Submit completed request form to the address above *no later than ten business days* before the Board's meeting.
- If request is submitted by a course provider, enclose fee of \$40 by check or money order payable to "State of Delaware." If a Delaware licensee submits the request, no fee is required.***
- Enclose documentation of the course relevance, stated objectives, faculty and educational objectives, and a detailed course schedule timeline.
- Enclose resume or curriculum vitae (CV) for each presenter.

REQUESTER COMPLETES THIS SECTION

1. Requester (check one): Sponsor/Course Provider Delaware Licensee (no fee required)

2. If you are a Delaware Licensee requesting approval of a course, enter:

Your Name: _____ Delaware License #: ____ - _____

Phone: _____ Email: _____

License Type: Psychologist Psychological Assistant

